

**COUNTY ASSESSOR  
LEGAL ENTITY TRANSFER REFERRAL**

INSTRUCTIONS: This form is to be completed by County Assessors and submitted to the State Board of Equalization (BOE) in order to notify BOE of a potential change in control or ownership of a legal entity that owns an interest in California real property within their jurisdiction. The completed form should be sent to: California State Board of Equalization, County-Assessed Properties Division, P.O. Box 942879, Sacramento, CA 94279-0064; ATTN: Legal Entity Ownership Program. *Note: BOE will send a BOE-100-B, Statement of Change in Control and Ownership of Legal Entities, to verify if the transaction described below occurred if it was not previously reported.*

COUNTY NAME		DATE OF REFERRAL	
COUNTY CONTACT		TELEPHONE NUMBER (       )	
NAME OF ACQUIRED ENTITY			
ENTITY ID NUMBER		TYPE OF ENTITY <i>(check one)</i> <input type="checkbox"/> CORPORATION <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> LIMITED LIABILITY COMPANY	
NAME OF ACQUIRING ENTITY			
ENTITY ID NUMBER		TYPE OF ENTITY <i>(check one)</i> <input type="checkbox"/> CORPORATION <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> LIMITED LIABILITY COMPANY	
DATE OF TRANSACTION	SOURCE OF INFORMATION <i>(e.g. newspaper, internet, SEC form 10-K, Merger Agreement, etc.)</i> <b>A copy of the document must be submitted.</b>		
CIRCUMSTANCES OF TRANSACTION			

IDENTIFY PROPERTY HELD BY THE ACQUIRED ENTITY LOCATED IN YOUR COUNTY; LIST SITUS - APN, STREET, CITY. *(You may attach a separate listing, if necessary.)*

ENTITY CONTACT NAME <i>(if known)</i>		TITLE
COMPANY		TELEPHONE NUMBER (       )
MAILING ADDRESS <i>(city, state, zip code)</i>		

*Please allow several months for the BOE to respond to your referral due to the statutory timeframe that an entity is allowed to file BOE-100-B upon the BOE's written request.*

BOE USE ONLY			
DATE REFERRAL RECEIVED	NAME OF STAFF PROCESSOR	TELEPHONE NUMBER (       )	
NAME OF ENTITY SENT A BOE-100-B		ENTITY ID NUMBER	
MAIL DATE OF FIRST BOE-100-B	DUE DATE OF FIRST BOE-100-B	MAIL DATE OF FINAL REQUEST	DATE ENTITY FILED BOE-100-B
FILING INDICATES <i>(check one)</i>			
<input type="checkbox"/> CHANGE IN CONTROL DATE: _____ <input type="checkbox"/> CHANGE IN OWNERSHIP DATE: _____			
<input type="checkbox"/> EXCLUSION APPLIES: _____ <input type="checkbox"/> NO CIC/CIO _____			
DATE COUNTY NOTIFIED OF FINDINGS	COMMENTS: _____		

THIS DOCUMENT IS NOT SUBJECT TO PUBLIC INSPECTION